

NATIONAL CENTRE FOR ANTARCTIC AND OCEAN RESEARCH

**Earth System Science Organisation
(Ministry of Earth Sciences, Govt. of India)
Headland Sada, Vasco-da-Gama, Goa – 403 804.**

**WALK-IN-INTERVIEW
10th, 11th, 12th & 13th JULY 2018**

National Centre for Antarctic and Ocean Research (an autonomous Institution under Ministry of Earth Sciences, Government of India) is responsible for co-ordinating the Indian Antarctic Expeditions. NCAOR is looking for trained manpower on contract basis for its Research bases in Antarctica for the season 2018-2020 as per details given below:

Sr. No.	Branch / Trade	Branch Code	No. of Position	Preferable Experience
Date of Interview (Sr. No. 1 to 6) : 10th July 2018 Time of reporting & document verification 0900-1100 hrs				
1	Vehicle Mechanic	VEM	3	Operation, maintenance and repair of heavy motor vehicles preferably snow vehicles, trucks, dozers, cranes etc.
2	Vehicle Electrician	VEE	2	Operation, maintenance and repair of electrical systems of heavy motor vehicles preferably snow vehicles, trucks, dozers, cranes etc.
3	Operator Excavating Machine (Dozers, Excavators)	OEM	1	Operation, maintenance and repair of dozers and excavators
4	Crane Operator	CRO	1	Operation, maintenance and repair of hydraulic cranes.
5	Station Electrician	STE	1	Operation, maintenance and repair of power distribution systems and electrical switch gears & circuits.
6	Generator Mechanic/Operator	GMO	2	Operation, maintenance and repair of large diesel generators, 60 to 100 KVA and above.
Date of Interview (Sr. No.7 to 10) : 11 July 2018 Time of reporting & document verification 0900-1100 hrs				
7	Welder	WDR	3	Spot welding, Gas welding, Arc welding, Gas cutting & brazing
8	Boiler Operator & Mechanic/ Plumber/ Fitter	BPO	1	Operation, maintenance of boilers with experience in plumbing.
9	Carpenter	CPR	2	Repair, restoring and installation of structural work.
10	Multitasking Staff	MTS	1	Assisting in maintenance of machinery/ scientific equipment/ /cargo movement and supervision.
Date of Interview (Sr. No. 11 to 12) : 12 July 2018 Time of reporting & document verification 0900-1100 hrs				
11	Male Nurse	MAN	2	Handling medical emergencies and trauma/ disaster nursing/orthopedic and rehabilitation nursing/handling operation theatre equipments
12	Lab Technician	LBT	2	Operation and maintenance of scientific laboratory& equipments

Date of Interview (Sr. No. 13 to 14) : 13 July 2018 Time of reporting & document verification 0900-1100 hrs				
13	Inventory/Bookkeeping Staff	IBS	2	Categorization of material, Inventory management processes, stock audits and receipt of stock to stores and warehouse
14	Cook	COK	4	Culinary skills in Indian, Basic Oriental and Basic Continental Cuisine for a group of 50 pax on a daily basis- Buffet and/or according to the menu/ requirement.

A. QUALIFICATIONS AND EXPERIENCE:-

Post Code	Qualification and experience
<u>Sr. No. 1 to 4 and 6 to 10:</u> VEM, VEE, STE, OEM, GMO, WDR, BPO, CPR, MTS	For Ex-servicemen personnel: - Trade work as per the service records with minimum four years experience in respective trades. For civilians: ITI Certification in relevant trade with four years relevant experience or Diploma in Engineering in relevant field with two years working experience in relevant field.
<u>Sr. No. 5.</u> CRO	For Ex-servicemen personnel :- Trade work as per the service records with minimum four years experience in respective trades For civilians: Heavy motor vehicle license and atleast one year of operating hydraulic cranes preferably of capacity of more than 20 metric tons.
<u>Sr. No. 11:</u> MAN	a) Diploma in General Nursing or b) Bachelor of Science in Nursing as approved by Indian Nursing Council or c) Diploma in Operation Theatre Technique or equivalent or d) Certificate in relevant subject from an Institute recognized by the Central or the State Government. Four years relevant experience after completion of educational/technical qualification i.e. degree/diploma/certificate course.
<u>Sr. No. 12:</u> LBT	Diploma (10+2+3) in Instrumentation/ Electronics or Bachelor degree in Physical Sciences/ Instrumentation with minimum two years relevant experience in handling scientific laboratory equipment as laboratory attendant or project assistant or technical/scientific assistant or equivalent.
<u>Sr. No. 13:</u> IBS	12 th pass, ITI Certification in computer operator and programming assistant (COPA) or equivalent trade with four years relevant experience. Diploma in computer application or equivalent with two years working experience in relevant field.
<u>Sr. No. 14:</u> COK	Degree/Diploma in Hotel Management and Catering Technology or Culinary Art from a recognized Indian University/Institute. Two years of experience in a registered firm/airlines/hotel/food chain. Capable of handling 50 to 60 persons on a daily basis.

B. Terms of Employment:

1). Initial period of contract shall be for a period of 5 months or 14 months starting from October/November, 2018 depending upon the need and suitability of the candidates. Based on the requirement, the contract can also be extended by few months.

2). Contract wages of Rs. **27,150/-** (fixed) per month for the entire duration of contract for those who are going to Antarctica on NCAOR contract for the first time. Contract wages of Rs. **36,200/-** (fixed) per month for the entire duration of contract for those who already have been to Antarctica on NCAOR contract.

3). Selected candidates as member of team will be entitled for free boarding & lodging onboard ship and at Antarctica with special polar clothing. They will be entitled for special Hardship allowance(HDA) of Rs. 1500/- per day during summer season and Rs. 2000/- per day during winter season for the actual duration of stay in Antarctica. Special Hardship allowance rates are subject to revision in accordance with subsequent government order.

- Winter season will be 1st March to 30th November of each calendar year
- Summer season will be 1st December to 28th / 29th February of succeeding calendar year

4). Selected candidates depending on whether for short term or long term shall be entitled for special kit allowance of Rs. 20000/- (short term) and Rs. 30000/- (long term) subject to production of original vouchers.

5). Group Personal Accident Insurance Coverage upto 25 lakhs for the selected candidates will be provided by NCAOR for the expedition period.

6). Short listed candidates will have to undergo Medical Examination at All India Institute of Medical Sciences, New Delhi and Pre-Antarctic Snow Ice Acclimatisation training at ITBP, Auli (near Joshimath, Garhwal, Himalayas) for about 15 days. The dates will be informed by NCAOR later.

7). On final selection the candidates will be required to sign a contract with NCAOR.

8). Selected candidates will participate in the Antarctic expedition as team members and will have to perform all the routine duties and jobs related to expedition as assigned by the Leader of Expedition from time to time.

C.DOCUMENTATION AND PROCEDURE:-

1). Interested candidates may register themselves for walk-in-interview by 4th July 2018 with Group Director (Expeditions & Operations), NCAOR, Goa by forwarding following details on a plain paper or duly filled in Registration Form AL-2007 by email at logistics@ncaor.gov.in.

- i. Name
- ii. Father's Name
- iii. Date of birth
- iv. Category (Civilian/Ex-servicemen)
- v. Date of Birth
- vi. Pan Number
- vii. AADHAR number
- viii. Email ID
- ix. Mobile no
- x. Branch Trade applied for (option1 & option2)
- xi. Highest Educational Qualification relevant to the post (certificates/board/percentage of marks)
- xii. Relevant experience (organization and number of years)

2). Registration form (AL-2007) is available on NCAOR website (www.ncaor.gov.in). No call letters will be sent to the candidates. For any query, you may contact 0091-832-2525523 or 0091-832-2525520.

3). Individuals can apply for a maximum of two positions only.

4) Time of reporting and document verification is from 0900-1100 hrs on the respective date. Candidates reporting after the stipulated time will not be entertained.

- 5). Applicants are required to bring original certificates/documents (proof of age, qualification, experience and residential address) for verification at the time of interview along with one set of self attested photo copies of relevant certificates. Applicants not having original certificates/documents will not be allowed to attend the interview.
- 6) Experience in the respective trade shall be considered after completion of educational/technical qualification i.e. degree/diploma/certificate course.
- 7) Pre-interview screening test shall be conducted. Depending on the number of candidates, interview may spill for next day.
- 8). Ex-servicemen to bring along the Identity Card and Discharge Book in original failing which they will not be allowed to attend the interview.
- 9). No TA shall be paid to candidates for attending the interview. However, only ex-servicemen will be paid sleeper class return fare by train/bus and accommodation for maximum 3 days at the rate not exceeding Rs. 500/- per day which shall be reimbursed only on production of railway/bus ticket and hotel bill.
- 10). Candidates will have to report for interview at reception counter, **Ministry of Earth Sciences, Prithvi Bhawan, IMD Campus, Opp. India Habitat Centre, Lodhi Road, New Delhi –110 003 as per the dates mentioned for the respective branch/trade between 09:00 hrs to 11:00 hrs.**

Sd/-
Director