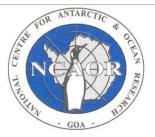
# राष्ट्रीय अंटाकेटिक एवं समुद्री अनुसंधान केन्द्र भारत सरकार)

हेड लैण्ड सडा, वास्को डा गामा

गोवा- ४०३ ८०४ भारत



# NATIONAL CENTRE FOR ANTARCTIC & OCEAN RESEARCH

Ministry of Earth Sciences Government of India) Headland Sada, Vasco da Gama

Goa - 403 804 - INDIA

Telefax No.: +91 832 2525573 procurement@ncaor.gov.in

#### PROCUREMENT SECTION

**Advertised Tender** 

M/s.

**AES -11503** Ref No:

11.06.2018 Date:

09.07.2018 **Due Date:** 

#### Dear Sir,

We require the following items for XXXVIII Indian Antarctic Expedition. You are requested to send your offer in your official letter head (to be quoted in the price bid format as at Annexure-I) for the following items as per the terms and conditions mentioned below &in Annexure-II.

SL. NO.		DESCRIPTION	QTY.
		POLAR CLOTHING BOOTS 'SOREAL'	
01	1189561	MEN'S COLD MOUNTAIN™ BOOT Size UK-6	6 Pair
02	1189561	MEN'S COLD MOUNTAIN™ BOOT Size UK-7	15 Pair
03	1189561	MEN'S COLD MOUNTAIN™ BOOT Size UK-8	70 Pair
04	1189561	MEN'S COLD MOUNTAIN™ BOOT Size UK-9	60 Pair
05	1189561	MEN'S COLD MOUNTAIN™ BOOT Size UK-10	24 Pair
06	1189561	MEN'S COLD MOUNTAIN™ BOOT Size UK-11	24 Pair
07	1189561	MEN'S COLD MOUNTAIN™ BOOT Size UK-12	12 Pair
08	1189561	MEN'S COLD MOUNTAIN™ BOOT Size UK-13	2 Pair

#### Your offer should contain the following information:

- Submit your quotation on C.I.F/C.I.P.basis upto IHC, Cape Town (if country of origin is 1. other than India else NCAOR, Goa).
- 2. Delivery Period (on or before):
- 3. Validity of quotation: 90 days from due date.
- Quantity/Trade discounts, if any. 4.
- Guarantee/Warranty of the product: 5.
- 6. GST if any:
- Specify Brand/Make Model of the quoted item (Catalogue, brochures &leaflets etc. of the 7. quoted item to be enclosed)

Yours faithfully,

Joint Manager (Procurement & Stores)

For and on behalf of Director, NCAOR

Tender No: AES -11503

#### PRICE BID FORMAT

- 1) Should be quoted in the following Price Bid Format only.
- 2) If quoted only in INR then price bid format column No. 6 & 7 and related row of the Foreign Currency quote may be deleted.
- 3) For any item should be quoted in <u>INR or Foreign Currency</u> only and should not be quoted for the same item <u>in both currency (INR as well as Foreign currency)</u> & if quoted in both currency for same item such price bid will be rejected in totality.
- 4) Should indicate one quoted Foreign Currency in words in the column 6 & 7 below, if not indicated/mentioned such bid will be rejected in totality.
- 5) No optional item to be quoted and it is not turnkey based.
- 6) If it is two bid system of tender in that case price bid in the price bid format only should be submitted in **separate sealed cover** super scribing tender number & bidder name with address on the cover &un-priced bid should be enclosed along with **techno-commercial bid.**

Sr. No.	Sr. Item Description & Quantity No. Specifications		QUOTE IN INR ONLY			O R	QUOTE in one of the International Tradable FOREIGN Currency only by the Foreign bidder only who is the beneficiary of the payment as per payment clause 29B		
			Quote Unit Rate after offering maximum discount In INR	Total Amount (Quantity X Rate) In INR	*GST Amount for each item indicate % applied for each item	Grand Total In INR	O R	Quote Unit Rate after offering maximum discount  Indicate Quoted Foreign Currency in words	Total Amount Indicate Quoted Foreign Currency in words
		1	2	3=(1 X 2)	4	5=(3+4)		6	7=(1 X 6)
	~								
	SUPPLY OF POLAR CLOTHING BOOTS 'SOREAL'								
1	CLOTHING BOOTS	6 Pair							
1 2	CLOTHING BOOTS 'SOREAL'  MEN'S COLD MOUNTAINTM BOOT Size UK-6	6 Pair 15 Pair							

4	MEN'S COLD MOUNTAIN™ BOOT Size UK-9	60 Pair							
	1189561								
5	MEN'S COLD MOUNTAIN™	24 Pair							
	BOOT Size UK-10								
	1189561								
6	MEN'S COLD MOUNTAIN™	24 Pair							
	BOOT Size UK-11								
	1189561								
7	MEN'S COLD MOUNTAIN™	12 Pair							
	BOOT Size UK-12								
	1189561								
8	MEN'S COLD MOUNTAINTM	2 Pair							
	BOOT Size UK-13								
	1189561								
9	Packing, forwarding, Freight, I	nsurance							
	etc., on FOR NCAOR Goa basis								
	Indian origin goods)	`							
10	GRAND TOTAL FOR INR								
10	GRAND TOTAL FOR INR								
11	FOB Charges (including packing	ng & forward	ing etc)						
12	C.I.P. basis upto IHC, Cape To		OR C.I.F basis	upto IHC, Cap	e Town Port (	by SEA) (Pleas	se		
	strike out whichever is not app								
	If it is not striked out clearly	y it will be	assumed that	quote is on C	CIP by AIR &	it will be bi	indin		
	tenderer.(CIP/CIF only if count	try of origin	s other than In	dia).					
13	GRAND TOTAL FOR QUOTED	ONE FORE	IGN CURRENC	Y			ı		_
<u> </u>									
*GSTI	N:								

*G	STN:	
1.	Validity: 90 days from the due date of tender.	
2.	Delivery by (please indicate): on or before	
3	I/We accept all the terms & conditions of the tender/enquiry.	
		Signature:
		Designation:
Bio	dders Name with address & Seal:	
Ph	one No.:	

**Email Address:** 

#### TERMS AND CONDITIONS FOR SUBMISSION OF TENDER/ENQUIRY

- 1)The National Centre for Antarctic and Ocean Research (NCAOR)invites quotation/sealed tender from the reputed firms for the "SUPPLY OF POLAR CLOTHING BOOTS 'SOREAL'".
- 2) The tender should be submitted in sealed covers, super scribing tender for "SUPPLY OF POLAR CLOTHING BOOTS 'SOREAL" addressed to the Director, National Centre for Antarctic and Ocean Research, Headland-Sada, Vasco-da-Gama, Goa-403 804. (only for tenders).
- 3)a) Overwriting and corrections should be attested properly. The bid/quotation should be complete in all respects and should be duly signed. Incomplete and unsigned bids/quotation will not be considered.
- b) Tenderer/supplier should submit tender in sealed cover within due date in their letter head indicating answer to questionnaire of this tender along with all the required documents as required in tender.
- c) The tenderer/supplier should quote the price in the price bid format as at Annexure I only. (if it is tender of two bid system then price bid in the price bid format only should be submitted in separate sealed cover with indicating tender number & bidder name on the cover) Any alteration /modification to the price bid format shall liable for rejection of Bid/quotation. No price should be mentioned/quoted in the Techno-Commercial bid (applicable for two bid system)
- 4) All relevant technical literature pertain to items quoted **with full specifications** (Drawing, if any), information about the products quoted, including brochures if any should accompany the quotation.
- 5)A list of **reputed clients** to whom the firm has supplied similar items to be furnished alongwith the quotation/tender.

The Bidder should furnish the Name and address of the Purchasers placed orders on similar equipment with order No, date, Description and quantity, Date of Supply along with Contact person Telephone No, Fax No, and e mail address of Purchaser. The Bidder should enclose copies of Purchase Orders of recent similar supplies to the other customer.

6) Quotation should be **valid for a period of 90 days** from the date of tender opening/date pf enquiry due date and the period of delivery required should also be clearly indicated. If the

supplier fails to deliver the goods within the time to be agreed upon, for delayed deliveries (wherever applicable) NCAOR reserves the right to **levy liquidated damages** at the rate of 0.5% per week or part their of up to maximum of 5%.

7) The **warranty period** and the kind of **post-warranty support** should be indicated. Warranty shall commence from the date of installation and acceptance of the complete equipment supplied under the Purchase Order / Contract.

#### 8) Technical bid should contain EMD.

- A) Foreign Bidders shall submit EMD along with their tender in the form of a bank guarantee for a sum of US \$ 731.00 (US \$ Seven Hundred Thirty One Only ) from any reputed bank (scheduled bank in India or foreign bank having operational Branch in India) initially valid for 180 days from the date of closing of the tender as per the proforma enclosed. This bank Guarantee in original shall be submitted along with the technical bid only.
- **B)** Indian Bidders shall submit EMD either by DD drawn in favour of NCAOR, on any nationalized bank for a sum of Rs. 49,300/- (Rupees Forty Nine Thousand Three Hundred only) payable at Vasco-da-Gama or in the form of a bank guarantee for a sum Rs. 49,300/- (Rupees Forty Nine Thousand Three Hundred only) from any reputed bank (scheduled bank) initially valid for 180 days from the date of closing tender as per the proforma enclosedThe Original DD/BG towards EMD should reach NCAOR within the bid submission date and time for the tender.

Bids received without EMD will be rejected.

The EMD of unsuccessful bidders shall be returned within 30 days of the award of contract.

The earnest money will be liable to be forfeited, if the tenderer withdraws or amends, impairs or derogates from the tender if any respect within the period of validity of his tender.

- 9) Please **specify the Make/Brand quoted with full details** and Name of the Manufacturer with address, country of origin and currency in which rates are quoted.
- 10) The Purchaser requires that the bidders suppliers and contractors observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, the following are defined:

"Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution:

"fradulent practice" means a misrepresentation or omission of facts in order to influence a procurement process or the execution of contract;

"collusive practice" means a scheme or arrangement between two or more bidders, with or without the knowledge of purchaser, designed to establish bid prices at artificial, noncompetitive levels; and

"coercive practice: means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of contract:

The purchaser will reject a proposal for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the contract in question; The Decision of Director, NCAOR shall be final and binding.

- 11) NCAOR is not entitled to issue form **"C/D"**. No Taxes shall be payable by us unless payment of the same is specifically mentioned by the suppliers in their bids and same is legally leviable.
- 12) To avail duty concessions **Custom Duty** as per Govt. notification 51/96, NCAOR will provide exemption certificates.
- 13) **Bid/quotation should contain** all details and specifications, delivery schedule, Warranty, Installation,, Post Warranty, payment term, user-list, details of the price(s) of the item(s). **Any conditional bid/quote shall be rejected.**
- 14) The Prices shall be quoted in Indian Rupees for offers received within India for Goods manufactured in India: However tender/Quotation should contain item-wise prices including total GST, Charges for Inland Transportation, Insurance and other local services required for the delivering the goods on F.O.R NCAOR GOA.
- 15) All quotes in Foreign Currency should be quoted CIP/CIF basis upto IHC, Cape Town only. However tender should contain item-wise prices including total FOB price, overall weight & dimensions of the equipment/item and cost of packing forwarding etc. b) If the bidder to be quoted in Foreign Currency other than CIP/CIF Goa for any reason then only customs duty after availing duty concessions as per Govt. notification 51/96 will be reimbursed by NCAOR against submission of paid original Bill of Entry to its nominated party in INR against their

bill/debit note and all the other cost involved (viz clearance, insurance, transport etc.) to deliver upto FOR NCAOR, GOA will be on bidder/supplier account & to be quoted accordingly.

- 16)A Committee constituted by the Director, NCAOR for the purpose reserves the right to open the bids. Bids will be opened on the date and time mentioned in the tender document in the presence of tenderer. (only for Tender)
- 17) A technical Committee constituted by the Director will assess the product supplied/ for their quality and their conformity to the specifications provided by the firm in their quotations. Any item(s) identified by the Committee to be not as per the specifications or are found to be of inferior quality will be rejected, and the bills towards the supply will not be processed for payment till proper replacements are provided.
- 18) **The submission of tender/Quotation** shall be deemed to be an admission on the part of the tenderer/supplier, had fully acquainted with the specifications, etc. and no claim other than what stated in the tender shall be paid in the event of award of Purchase Order.
- 19) **Acceptance of this tender/Quotation** form and submission of the quote within the stipulated time would be treated as:
- a) The tenderer/supplier has understood all requirements as described in our Tender/Enquiry document.
- b) Acceptance to provide/establish all the facilities mentioned in our tender/Enquiry without any price escalation, if the tenderer/supplier finds it necessary to add any hardware or software or any other materials during implementation.
- c) Agreeing to execute order to the satisfaction of NCAOR or its authorized representatives within the stipulated time.
- 20) NCAOR will not be liable for any obligation until such time NCAOR has communicated to the successful bidder of its decision to release the Purchase Order.
- 21) Installation charges (wherever applicable) should be clearly indicated & to be quoted in price bid only.

#### 22)NCAOR will not be responsible for any postal delays.

- 23)Bidders shall note that NCAOR will not entertain any correspondence or queries on the status of the offers received against this Tender/Enquiry Invitation.
- 24) Tenders/Quotations from Manufacturers/Suppliers/Tenderers whose performance was not satisfactory in respect of quality of supplies and delivery schedules in any organizations, are liable for rejection. The tenders/Quotations that do not comply with the above criteria and other terms & conditions are liable for rejection.
- 25) The Director, NCAOR does not bind to accept the lowest quotation and reserves the right to himself, to reject or partly accept any or all the quotations received without assigning any reason.
- 26) All disputes arising in connection with executing the purchase order will be subject to the Jurisdiction of the Courts in Goa only.
- 27) No optional items to be quoted.
- 28) If the bidder prefer to quote on **High Sea Sales basis** on supply of foreign manufactured goods should quote in **INR inclusive of all cost delivery upto CIP/CIF IHC, Cape town basis**. **No GST amount will be reimbursed by NCAOR. NCAOR shall provide only the High Sea Sales agreement as per NCAOR format &customs duty exemption certificate as per Govt. notification 51/96 as applicable to High Sea Sales.**

#### 29) Payment Terms: No advance payment will be made.

- A) For Indian currency quote: Payment will be made only after submission of PBG (wherever applicable)
  - 1) Payment for INR quotes shall be made within 30 days from the date of receipt & acceptance of the Equipment/item as ordered and completion of Installation (wherever applicable) against submission of original signed invoice in triplicate.
- B) <u>For Foreign Currency Quote</u>: i) Payment will be made in foreign currency to Foreign Original Equipment Manufacturer(OEM)/foreign supplier only. ii) Payment will be made only after submission of PBG (wherever applicable)

- a) More beneficial & economical payment method for supplier as well as NCAOR would be through Bank Wire Transfer against delivery of the goods as per order & submission of PBG on submission of following proof of dispatch documents:
  - 1) Signed Bill of Lading / Airway Bill
  - 2) Packing List
  - 3) Certificate of Origin
  - 4) Insurance Certificate
  - 5) Signed Invoice
- b) Payment shall be made within 30 days from the date of receipt & acceptance of the Equipment/item as ordered and completion of Installation (wherever applicable) & on submission of PBG (wherever applicable) against submission of original signed invoice in triplicate.
- c) By Letter of Credit (LC) as per NCAOR L/C format only (enclosed as Annexure III) will be opened only after receipt of order acceptance and submission of PBG (wherever applicable)
- d) Bidder should mention the preferred payment option for **foreign currency quote** out of above a,b& c in the techno-commercial bid document.
- 30) Card rate of bills selling rate as advised by SBI, Commercial Branch, Vasco-da-gama, Goa will be applied as on opening date of the Techno-Commercial bid for all conversion of foreign currency to INR wherever applicable.
- 31) For foreign supplies quoted in foreign currency, the Purchase Order(PO)/contract/agreement will be placed/entered to/with OEM/foreign supplier only, if need the PO may be routed through their Indian authorised bidder/authorised dealer/agent etc.
- 32) If Indian authorised bidder/ authorised dealer/agent etc. would like to quote partial supplies in INR then may quote under INR column of the Price bid format and should indicate supplier details from India provided all the responsibilities for such supplies etc. would be rest with original bidder/OEM supplier/main foreign bidder/supplier only. Undertaking to that effect should be provided in the techno-commercial bid.
- 33) All bank charges within India will be borne by NCAOR, Goa and outside India will be borne by beneficiary for the foreign payments.

### Annexure III

# NCAOR LC APPLICATION FORMAT (CIP/CIF BASIS)

Sr. No.	40 A	TYPE OF L/C	IRREVOCABLE			
	10 11	1112 01 27 0	HARLY GOLDEL			
1	31 D	DATE & PLACE OF EXPIRY	DATE: 21 DAYS FROM DATE OF SHIPMENT		ENT	
			PLACE: AT THE	E COU	NTER OF ADVISING I	BANK
2	51A	APPLICANT BANK BIC	SBININBB229 STATE BANK OF VASCO-DA-GAM		A (COMMERCIAL BRA	NCH)
3	50	NAME & ADDRESS OF THE APPLICANT			OR ANTARCTIC AND ON SADA, VASCO-DA	
4	59	BENEFICIARY NAME & ADDRESS OF BENEFICIARY		TE IN	FULL AS PER FPO	
5	32 B	CURRENCY CODE & AMOUNT OF CURRENCY	PLEASE INDICA	TE AS	S PER FPO	
6	41 A	CREDIT AVAILABLE WITH	STATE BANK OF BENEFICIARY I		A FOREIGN BRANCH	1
		CREDIT AVAILABLE BY	NEGOTIATION			
7	42 C	UNANCE OF THE DRAFTS AT NARRATIVE	AT SIGHT			
8	42 A	DRAFTS TO BE DRAWN ON DRAWEE BIC	SBININBB229 STATE BANK OF DA-GAMA GOA,		A, COMMERCIAL BRA	NCH, VASCO-
9	43 P	PARTIAL SHIPMENTS	PROHIBITED	43 T	TRANSHIPMENTS	PERMITTED
10	44 E	PORT OF LOADING / AIRPORT OF DEPARTURE NARRATIVE	PLEASE INDICATE THE PLACE	44F	PORT OF DISCHARGE / AIRPORT OF DESTINATION NARRATIVE	PLEASE INDICATE THE PLACE AS PER FPO
11	44 D	LATEST SHIPMENT DATE – SHIPMNT PERIOD	ON OR BEFORE	PLEA	SE INDICATE DATE	
12	45A	DESCRIPTION OF GOODS	AS PER FPO			

1.0	14.5 :	DOGULADAMS DECISE	
13	46 A	COMMERCIAL BRANCH, VA b) SIGNED INVOICES IN TRIPL AMENDMENT DATED WITH AS PER FPO. c) CERTIFICATE SHOWING GO COUNTRY ORIGIN. d) PACKING LIST IN TRIPLICATE insurance certificate in (PLEASE STRIKE WHICHEV) INSTITUTE CARGO CLAUSES INSTITUTE STRIKES, RIOTS A INSTITUTE CLAUSES COVER PAYABLE IN INDIA. f) COMPLETE SET OF MASTER STRIKE WHICHEVER IS NOT AS AT CLAUSE 44F) AND CO	ICATE QUOTING F.P.O.NO. & DATED AND INDICATING ALL DESCRIPTION OF SUPPLIED ITEMS  ODS TO BE OF PLEASE INDICATE THE ORIGIN OF  E.  N DUPLICATE COVERING AIRFREIGHT / MARINE ER IS NOT APPLICABLE) INSURANCE AS PER AND CIVIL COMMOTIONS CLAUSES, WAR RISK AS PER AND CIVIL COMMOTIONS CLAUSES, WAR RISK AS PER S FOR C.I.F VALUES PLUS 10 PCT CLAIM, IF ANY,  AIRWAY BILL / OCEAN BILL OF LADING (PLEASE APPLICABLE) STATING SHIPMENT TO (SAME DNSIGNED TO STATE BANK OF INDIA, COMMERCIAL GOA A/C. NATIONAL CENTRE FOR ANTARCTIC AND
14	47 A	ADDITIONAL CONDITIONS:  1. ALL DOCUMENTS MUST MISSUING BANK. 2. CREDIT IS SUBJECT TO DOCUMENTARY CREDITORY CREDITORY CAND NOT OVERAGED.	MENTION OUR L/C NUMBER, DATE AND NAME OF O THE UNIFORM CUSTOMS AND PRACTICES FOR THE T (2007 REVESION) ICC PUBLICATION NO 600. SIGNMENT TO BE SHIPPED THROUGH CLASS VESSEL PHOTOCOPY OF ALL REQUIRED DOCUMENTS MUST
15	71 B		ALL BANK CHARGES OUTSIDE INDIA ARE ON BENEFICIARY'S ACCOUNT
16	48	PERIOD FOR DOCUMENTS TO BE PRESENTED	DOCUMENTS SHOULD BE PRESENTED WITHIN 21 DAYS FROM THE DATE OF SHIPMENT
17	49	CONFIRMATION INSTRUCTIONS	WITH / WITHOUT
18	78	INSTRUCTION TO THE PAYING / ACCEPTING BANK NARRATIVE	<ol> <li>THIS CREDIT IS SUBJECT TO UCPDC (2007 REVISION) ICC PUBLICATION NO. 600.</li> <li>ON RECEIPT OF DOCUMENTS AT OUR COUNTRIES IN STRICT COMPLIANCE WITH LC TERMS AND CONDITIONS WE SHALL REMIT PROCEEDS AS PER YOR INSTRUCTIONS.</li> <li>OUR CHARGES FOR DISCREPANT DOCUMENTS ARE USD 50/</li> <li>ALL DOCUMENTS IN ONE LOT TO STATEMENT OF INDIA, COMMERCIAL BRANCH, SHREE VIDYADHIRAJ BHAVAN, F.L. GOMES ROAD, VASCO DA GAMA, GOA, INDIA 403802</li> </ol>
19	57A	CREDIT TO BE ADVISED TO THE BENEFICIARY THROUGH (BANK) NAME & ADDRESS ADVICE THRU BANK	STATE BANK OF INDIA FOREIGN BRANCH (SHOULD BE SAME AS AT 41A) / BENEFICIARY BANK

#### TENDER ACCEPTANCE UNDERTAKING

To

The Director, NCAOR, Headland Sada, Vasco – Goa.

Having examined the tender document for "SUPPLY OF POLAR CLOTHING BOOTS 'SOREAL'" we the undersigned hereby offer to supply the equipment in conformity with all specifications and conditions set out in the tender document and price as quoted in the price bid.

We enclosed all the relevant documents as per the tender.

We understand that you are not bound to accept the lowest or any tender received.

Date:

(Signature of Bidder)

Name :

Designation:

Seal

#### BANK GUARANTEE FORMAT FOR FURNISHING EMD

To

## NATIONAL CENTRE FOR ANTARCTIC & OCEAN RESEARCH Headland Sada, Vasco-da-Gama, GOA 403 804, INDIA

Whereas		
(Hereinafter called	the "tenderer"	
has submitted their offer dated	1	
for the supply of		
(Herein after called	the "tender"	
WE	of having our regis	stered office
At	are bound unto the	NATIONAL
(Hereinafter called the Ba	ınk)	
CENTRE FOR ANTARCTIC &	OCEAN RESEARCH, Ministry of I	Earth Sciences, Govt. Of India havin
its office at Headland Sada,	Vasco Goa 403 804, India (herein	after called NCAOR which expression
shall unless repugnant to th	e context or meaning thereof inclu	ade all its successors, administrator
executors and assigns) in the	e sum of for which	ch payment will and truly to be mad
to. NCAOR, the Bank binds	itself, its successors and assigns	s by these presents. Sealed with the
common seal of the said Bank	thisday of _	2018.
•		pairs or derogates from the tender in
any resp	ect within the period of validity of the	his tender.
2) If the ten	derer having been notified of the	acceptance of his tender by NCAC
during th	e period of its validity.	
2.a) If the te	nderer fails to furnish the Performa	ance security for the due performance
of the contra	act.	
2.b) Fails or	refuses to execute the contract	
e undertake to pay NCAOR up	to the above amount upon receip	ot of its first written demand, withou
	-	emand the NCAOR will note that the
nount claimed by it is due to it	owing to the occurrence of one or t	ooth the two conditions, specifying th
curred condition or conditions.		
is guarantee is valid until the _	day of	2018.