

**बिड दस्तावेज़ / Bid Document**

| बिड विवरण/Bid Details                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| बिड बंद होने की तारीख/समय /Bid End Date/Time                                              | 18-08-2026 18:00:00                                                                                                                                                                                                                                                                                                                                                                                                                                |
| बिड खुलने की तारीख/समय /Bid Opening Date/Time                                             | 18-08-2026 18:30:00                                                                                                                                                                                                                                                                                                                                                                                                                                |
| बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)                 | 90 (Days)                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| मंत्रालय/राज्य का नाम/Ministry/State Name                                                 | Ministry Of Earth Sciences                                                                                                                                                                                                                                                                                                                                                                                                                         |
| विभाग का नाम/Department Name                                                              | Department Of Earth Sciences                                                                                                                                                                                                                                                                                                                                                                                                                       |
| संगठन का नाम/Organisation Name                                                            | National Centre For Antarctic And Ocean Research (ncaor)                                                                                                                                                                                                                                                                                                                                                                                           |
| कार्यालय का नाम/Office Name                                                               | Goa                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal                     | HOD Email id :meloth.ncpor@nic.in<br>Buyer Email id: kaushalya.ncpor@nic.in                                                                                                                                                                                                                                                                                                                                                                        |
| कुल मात्रा/Total Quantity                                                                 | 500                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| वस्तु श्रेणी /Item Category                                                               | Bed Sheet Set with pillow cover , Hand Towel , Bath Towel Plain , Sleeping Pillow , Cover Quilt Cotton , Mattress                                                                                                                                                                                                                                                                                                                                  |
| GeMARPTS में खोजी गई स्ट्रिंग्स / Searched Strings used in GeMARPTS                       | Bedsheet and pillow cover, Mattress, Cotton Pillow, Quilt Cover, Cotton Towel                                                                                                                                                                                                                                                                                                                                                                      |
| GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS                      | <p><b>Searched String:</b> Bedsheet and pillow cover</p> <p>Sheeting, Tickings and Bedsheets (V2) as per IS 175</p> <p><b>Searched String:</b> Mattress</p> <p>Bed Mattress Conforming to IS 13489 (V3)</p> <p><b>Searched String:</b> Cotton Pillow</p> <p>Cotton Pillow</p> <p><b>Searched String:</b> Quilt Cover</p> <p>quilt cover</p> <p><b>Searched String:</b> Cotton Towel</p> <p>Cotton Towing And Towels Conforming To IS 7056 (V4)</p> |
| अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification | <ul style="list-style-type: none"> <li>• Cotton Pillow</li> <li>• Sheeting, Tickings and Bedsheets (V2) as per IS 175</li> <li>• Bed Mattress Conforming to IS 13489 (V3)</li> </ul>                                                                                                                                                                                                                                                               |
| बीओक्यू शीर्षक /BOQ Title                                                                 | BEDSHEET AND MATTRESSES                                                                                                                                                                                                                                                                                                                                                                                                                            |

| बिड विवरण/Bid Details                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover                                                                                                     | No                                                                                                                                                                                                                                                                                    |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover                                                                                              | No                                                                                                                                                                                                                                                                                    |
| विक्रेता से मांगे गए दस्तावेज़/Document required from seller                                                                                                                                                             | Certificate (Requested in ATC), Compliance of BoQ specification and supporting document<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid? | Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)                                                                                                                |
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension                                                                                | 3                                                                                                                                                                                                                                                                                     |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended                                                                                                      | 7                                                                                                                                                                                                                                                                                     |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count                                                                                                                                            | 1                                                                                                                                                                                                                                                                                     |
| बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled                                                                                                                                                                       | No                                                                                                                                                                                                                                                                                    |
| बिड का प्रकार/Type of Bid                                                                                                                                                                                                | Two Packet Bid                                                                                                                                                                                                                                                                        |
| प्राथमिक उत्पाद श्रेणी/Primary product category                                                                                                                                                                          | Bed Sheet Set with pillow cover                                                                                                                                                                                                                                                       |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation                                                                                        | 3 Days                                                                                                                                                                                                                                                                                |
| निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)                                     | No                                                                                                                                                                                                                                                                                    |
| मूल्यांकन पद्धति/Evaluation Method                                                                                                                                                                                       | Total value wise evaluation                                                                                                                                                                                                                                                           |
| मध्यस्थता खंड/Arbitration Clause                                                                                                                                                                                         | No                                                                                                                                                                                                                                                                                    |
| सुलह खंड/Mediation Clause                                                                                                                                                                                                | No                                                                                                                                                                                                                                                                                    |

#### ईएमडी विवरण/EMD Detail

|                             |                     |
|-----------------------------|---------------------|
| एडवाइजरी बैंक/Advisory Bank | State Bank of India |
|-----------------------------|---------------------|

|                       |       |
|-----------------------|-------|
| ईएमडी राशि/EMD Amount | 26000 |
|-----------------------|-------|

#### ईपीबीजी विवरण /ePBG Detail

|                   |    |
|-------------------|----|
| आवश्यकता/Required | No |
|-------------------|----|

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

#### लाभार्थी /Beneficiary :

Director, NCPOR

If offline Bid Security or Performance Security (as per Beneficiary Name & Bank details), the original document is to be delivered to The National Centre for Polar and Ocean Research (NCPOR), Ministry of Earth Science, Headland Sada, Vasco-Da-Gama, South Goa, Goa- 403804. (as per the timeline stipulated by GeM GTC) (Director, Ncpor)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

#### एमआईआई खरीद वरीयता / MII Purchase Preference

|                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| एमआईआई खरीद वरीयता / MII Purchase Preference                                                                                                                                                                                                                                                                                                                                              | Yes                                                                                         |
| मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में है / Purchase Preference to MII sellers available upto price within $L1+X\%$                                                                                                                                                                                                                      | 20                                                                                          |
| मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference                                                                                                                                                                                                                                                 | 50                                                                                          |
| सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement(Preference to Make-in-india) order 2017 date 16.09.2020(as amended and applicable time to time) | Yes, in compliance with the MII ORDER : DPIIT Order(as amended and applicable time to time) |

#### एमएसई खरीद वरीयता/MSE Purchase Preference

|                                                                                                                                                                                                           |     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| एमएसई खरीद वरीयता/MSE Purchase Preference                                                                                                                                                                 | Yes |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$           | 15  |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference | 25  |

1. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry .Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

2. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within  $L-1+ 15\%$  (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

### Bed Sheet Set With Pillow Cover

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

**Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)****तकनीकी विशिष्टियाँ /Technical Specifications**

|                               |                           |
|-------------------------------|---------------------------|
| <b>Specification Document</b> | <a href="#">View File</a> |
| <b>BOQ Detail Document</b>    | <a href="#">View File</a> |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परिषीती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परिषीती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                                                                         | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|------------------|---------------------------------|
| 1                 | Pradeep Kumar<br>Singh                                        | 403804,Director National<br>Centre for Antarctic Ocean<br>Research Headland Sada,<br>Vasco-da-gama, | 100              | 30                              |

**Hand Towel**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

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**परिषीती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परिषीती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                                                                         | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|------------------|---------------------------------|
| 1                 | Pradeep Kumar<br>Singh                                        | 403804,Director National<br>Centre for Antarctic Ocean<br>Research Headland Sada,<br>Vasco-da-gama, | 100              | 30                              |

## Bath Towel Plain

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

### तकनीकी विशिष्टियाँ /Technical Specifications

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|------------------------|---------------------------|
| Specification Document | <a href="#">View File</a> |
| BOQ Detail Document    | <a href="#">View File</a> |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

### प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N o. | प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address                                                                                 | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|----------------------------------------------------------|---------------------------------------------------------------------------------------------|------------------|------------------------------|
| 1              | Pradeep Kumar Singh                                      | 403804, Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama, | 100              | 30                           |

## Sleeping Pillow

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

### तकनीकी विशिष्टियाँ /Technical Specifications

|                        |                           |
|------------------------|---------------------------|
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### प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N o. | प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|----------------------------------------------------------|-------------|------------------|------------------------------|
|                |                                                          |             |                  |                              |

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                                                                         | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|------------------|---------------------------------|
| 1                 | Pradeep Kumar<br>Singh                                        | 403804,Director National<br>Centre for Antarctic Ocean<br>Research Headland Sada,<br>Vasco-da-gama, | 50               | 30                              |

### Cover Quilt Cotton

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

#### तकनीकी विशिष्टियाँ /Technical Specifications

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### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                                                                         | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|------------------|---------------------------------|
| 1                 | Pradeep Kumar<br>Singh                                        | 403804,Director National<br>Centre for Antarctic Ocean<br>Research Headland Sada,<br>Vasco-da-gama, | 100              | 30                              |

### Mattress

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

#### तकनीकी विशिष्टियाँ /Technical Specifications

|                        |                           |
|------------------------|---------------------------|
| Specification Document | <a href="#">View File</a> |
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Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address                                                                                | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|--------------------------------------------------------------------------------------------|------------------|------------------------------|
| 1             | Pradeep Kumar Singh                                     | 403804,Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama, | 50               | 30                           |

**क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions****1. Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

**2. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

- Bidders to provide compliance on All Technical Specifications in the format attached in Buyer Added Bid Specific ATC along with the Product Catalogue/Photo of the product(s) offered in the bid. Buyers can match and verify the Product Catalogue/photo with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection
- Bidders are required to submit completed BIDDER DETAILS FORM (attached in Buyer Added Bid Specific ATC) along with the necessary documents, which include company information and bank account details for the vendor registration process.
- The items should be quoted with a single, established market brands and the brand of the items to be supplied should be clearly mentioned and possess IS standard wherever applicable. Quoting items with multiple brand options or vague descriptors such as "good brand," "quality," "normal," "reputed," "branded," "local," or "unknown brands" may render the bid non-compliant and subject to rejection.
- Samples: On award of the contract, samples of the offered product, if needed, are to be provided by the supplier for quality checks. Such reference samples will be treated as part of the supplied quantity from the lot once approved to initiate bulk supply as per the contract. Consignee location for Material/Sample delivery shall be addressed to "Head (Procurement & Stores), National Centre for Polar and Ocean Research (NCPOR), Vasco Da Gama, South-Goa, Goa 403804"
- On award of the contract, if the material is found not complying with given specifications or low standards will be rejected & incident will be raised in GeM.
- Packing: Bidders to deliver the material in proper packing Suppliers should strictly adhere to the packing conditions.
- The Bidder/OEM should have prior experience in the supply of similar products to the Central/State government/PSU/Any Reputed Organization in the past 5 years ending 31 March 2026. Provide Order Completion Certificates or GeM Consignee Receipt Cum Acceptance Certificate (CRAC) as valid for meeting the experience criteria.
- Bid Security/ Earnest Money Deposit (EMD) - As per GeM General Terms & conditions, a scanned copy of EMD shall be uploaded by Seller in the online bid and if offline Bid Security/ Earnest Money Deposit (EMD) (as per Beneficiary name & Bank Details), the Original document is to be delivered to The National Centre for Polar and Ocean Research (NCPOR), Ministry of Earth Sciences, Headland Sada, Vasco-Da-Gama, South-Goa, Goa 403804 within 5 working days of bid opening, failing which the bid may be treated as incomplete & may lead to rejection of the bid by buyer without making any reference to the seller.
- GeM is capturing and showing the IP addresses used by the buyer and the seller(s) in this bid. Accordingly, the sellers' IP addresses will be verified, and any bidder/seller sharing a common IP address will be rejected outright

### 3. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

### 4. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

The Director, National Centre for Polar and Ocean Research  
payable at  
SBI Commercial Branch - Vasco.

.  
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

### 5. **Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

The Director, National Centre for Polar and Ocean Research  
. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

### 6. **Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

The Director, National Centre for Polar and Ocean Research  
Account No.  
10153336180  
IFSC Code  
SBIN0004116  
Bank Name  
State Bank of India  
Branch address  
SBI Commercial Branch, VIDHYA DHIRAJ BHAVAN F L GOMES RD, GOA PIN-403802  
.

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

### 7. **Generic**

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

### 8. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

### 9. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

### 10. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

## 11. Generic

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

### अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into**

force by the Government of India.

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**

**Specification for the Procurement of Bed Sheet, Pillow, Mattress, Quilt Cover & Hand Towel  
(Bidder must submit the Technical Compliance Statement with the bid)**

| Sr No | Item Description                                                                                                                                                                                                                                                                                                                                                            | Item Quantity & UOM | Compliance (Yes/No with documentary evidence) | Make & model: Brand Name of the offered items: |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------------------------------------------|------------------------------------------------|
| 1     | <b>Item:</b> Bed Sheet Set with Pillow Cover Set (One Bed Sheet + 2 Pillow Covers).<br><b>Material:</b> Cotton Satin Strip Fabric, Shrinkage-free.<br><b>GSM:</b> 120<br><b>Yarn:</b> 100% Fast dyes.<br><b>Colour:</b> No white colour, Bedsheet and Pillow cover must be the same colour.<br><b>Size:</b> Bed Sheet (approx. 92 X 62 inch), Pillow (approx. 20 X 30 inch) | 100 SET             |                                               |                                                |
| 2     | <b>Item:</b> Hand Towel<br><b>Material:</b> 100% Virgin Cotton, 650 GSM, fibre used in natural snow-white cotton breed, Shrinkage-free<br><b>Stitching:</b> Double stitch all four sides (Cross)<br><b>Feature:</b> Skin-friendly for all types of skin<br><b>Size:</b> approx. 16 X 24 inch                                                                                | 100 No              |                                               |                                                |
| 3     | <b>Item:</b> Bath Towel Plain<br><b>Material:</b> 100% Virgin Cotton, 650 GSM, fibre used in natural snow-white Cotton Breed, Shrinkage free<br><b>Stitching:</b> Double stitch all four sides (Cross)<br><b>Feature:</b> Skin-friendly for all types of skin<br><b>Size:</b> approx. 30 X 60 inch                                                                          | 100 No              |                                               |                                                |
| 4     | <b>Item:</b> Sleeping Pillow<br><b>Material:</b> Stuffed with reliance recon fiber, made in super micro cotton pillow shell<br><b>Stitching:</b> Piping with all four sides<br><b>Response time:</b> Ultra response in less than 10 seconds<br><b>Feature:</b> Good for cervical rest<br><b>Durability:</b> 3 to 4 years<br><b>Size:</b> approx. 19 X 27 inch               | 50 No               |                                               |                                                |
| 5     | <b>Item:</b> Quilt Cover<br><b>Material:</b> 100% Virgin Cotton, 650 GSM, Shrinkage-free<br><b>Stitching:</b> Double stitch<br><b>Colour:</b> No white colour, solid colours<br><b>Feature:</b> Skin-friendly for all types of skin<br><b>Size:</b> approx. 62 X 92 inch                                                                                                    | 100 No              |                                               |                                                |
| 6     | <b>Item:</b> Mattress<br><b>Material:</b> Pocket Spring and 40 density foam<br><b>Life:</b> 10-12 years<br><b>Feature:</b> Deeply bound on both sides & both sides felt protected<br><b>Size:</b> approx. 72 X 30 X 8 inches                                                                                                                                                | 50 No               |                                               |                                                |

**Please Note:** 1. Bidders to submit compliance on all the mentioned details along with a duly signed & sealed document on each page.  
 2. The bidder must clearly mention the offered brand and submit the relevant Product Catalogue/Data Sheet for the quoted product.

# **BIDDER DETAILS FORMAT**

(Mandatory details to be submitted along with the Bid Documents)

|          |                                                                   |  |
|----------|-------------------------------------------------------------------|--|
| <b>A</b> | <b>Company Information of the Bidder/Service Provider:</b>        |  |
| <b>1</b> | <b>Company Name in full as per GeM:</b>                           |  |
| <b>2</b> | <b>Address in full as per GeM:</b>                                |  |
| <b>3</b> | <b>Contact Name &amp;No.:</b><br>1) Primary<br>2) Secondary       |  |
| <b>4</b> | <b>Email id:</b><br>1) Primary<br>2) Secondary                    |  |
| <b>5</b> | <b>GST No.</b>                                                    |  |
| <b>B</b> | <b>Bank Information of the Bidder/Service Provider:</b>           |  |
| <b>1</b> | <b>Bank Account Number:</b>                                       |  |
| <b>2</b> | <b>Bank Account Type:</b><br>Savings/Current Account.             |  |
| <b>3</b> | <b>Name of the Beneficiary Bank Account as registered in GeM:</b> |  |
| <b>4</b> | <b>Bank name in full:</b>                                         |  |
| <b>5</b> | <b>Bank Branch&amp; Address:</b>                                  |  |
| <b>6</b> | <b>IFSC Code:</b>                                                 |  |

[Signature with date, name and designation]

for and on behalf of M/s\_\_\_\_\_

[Seal of company]