

RIGHT TO INFORMATION ACT, 2005



NATIONAL CENTRE FOR POLAR & OCEAN RESEARCH
(Erstwhile National Centre for Antarctic & Ocean Research)
(An Autonomous Body under the Ministry of Earth Sciences, Government of India)
Headland Sada, Vasco-da-Gama, Goa – 403 804

DISCLOSURE OF INFORMATION AS PER THE REQUIREMENT OF SECTION 4 OF THE RIGHT TO
INFORMATION ACT-2005

Particulars of Organization, Functions and Duties

Introduction



National Centre for Polar and Ocean Research (NCPOR), (formerly known as the “Antarctic Study Centre” and “National Centre for Antarctic & Ocean Research”) an autonomous R&D organization of the Ministry of Earth Sciences, Government of India, is involved in conducting and facilitating a variety of scientific research activities ranging from co-ordinating and implementing the National Polar Programme, to scientific research in the Southern Ocean realm. Spread across 1,47,660 sq. mtr. of area on the Sada Headland, overlooking the Arabian

Sea, this Centre, since its inception has been playing a key role in:

- the overall planning, co-ordination and implementation of the scientific programmes mounted in Antarctica
- Establishing and maintaining National Research bases in Arctic and Antarctica and for providing the operational and logistic support for the Annual Indian Scientific Expeditions to both Arctic and Antarctica as well as to Southern Ocean.
- Implementation of the Indian Continental Shelf Programme on behalf of the Ministry.
- Technical management of the country's flagship ORV Sagar Kanya and other vessels chartered by the Ministry
- Surveys in Exclusive Economic Zone (EEZ) of India, an undertaking marine geological study.



In addition to the above, the Centre has a well-focused scientific mandate of initiating and supporting basic and applied research in a variety of scientific disciplines and themes that are otherwise not being pursued by any institution or laboratory in the country. This scientific mandate recognizes, as its backdrop, the need to understand the relationships of the polar, atmospheric, and Southern Ocean realms vis-à-vis global processes, the importance of the Antarctic and Southern Ocean regions for our understanding of the global environment, the need to understand these regions as unique entities, and the opportunities presented by these realms as research platforms.



At NCPOR, the scientific endeavors are multidisciplinary in scope and content. The institute boasts of the country's only ice-core archival, processing and analytical facilities comprising an ultra-cold room at a temperature of -20°C and a class 100 clean room.

The analytical instrumentation for the ice samples consists of such state-of-the-art tools as Inductively Coupled Plasma, Mass Spectrometer for high sensitivity ultra-trace elemental studies,

reagent-free Ion Chromatograph, Stable Isotope Mass Spectrometer, etc. Complementing the chemical studies of the ice samples brought from Antarctica are the research activities of the Southern Ocean group with its expertise in physical, chemical, biological and geological oceanographic studies. Environmental and ecological studies pertaining to the pristine continent of Antarctica are two of the other emerging thrust areas of research at NCPOR

MISSION MANDATE

To plan, promote, co-ordinate and execute the entire gamut of polar science and logistic activities of the country in order to ensure a perceptible and influential presence of India in Antarctica and to uphold our strategic interests in the global framework of nations in the southern continent and the surrounding oceans.

Institutional Framework

NCPOR is led by a Governing Council comprising of 12 members representing a cross section of the country's leadership in Polar and Ocean Sciences, research education and administration. The Secretary, Ministry of Earth Sciences, who is also the ex-officio, Chairman, of the Governing Council, appoints the Committee. A Research Advisory Committee headed by Dr. Shailesh Nayak, Distinguished Scientist and Former Secretary, MoES advises the Centre on the formulation of the R&D programmes keeping in view the national priorities, the international developments in Polar Sciences and the opportunity areas. The overall responsibility for the planning, administration and functioning of the Centre as well as for the execution of the in-house R&D activities is vested with the Director, who is also the Member-Secretary of the Governing Council as well as that of Research Advisory Committee.

To cater to its mission mandate as well as to ensure the smooth and efficient functioning of the Centre, the institutional framework of NCPOR has been organized into different scientific, technical and management divisions/services, as follows:

- Programme Planning and Coordination
- Ocean Sciences Group
- Polar Sciences Group
- Antarctic Operations
- Arctic Operations
- Geosciences & Information Technology
- Deep Sea Exploration
- Management and Support Services

The detailed information on Divisions as detailed below is given as links in NCPOR website www.ncpor.res.in

- (i) Powers and Duties of its Officers and Employees**
- (ii) The procedure followed in its decision-making process, including channels of supervision and accountability**
- (iii) The norms set by it for the discharge of its functions**
- (iv) The rules, regulations, instructions, manuals and records used by its employees for discharging its functions**

The Governing Body (GB) is the decision taking authority on all NCPOR matters; however, GB has vested the Administrative and Financial powers to Director, NCPOR. While performing the duties assigned to the different officers/staff, they exercise the powers as prescribed in the guidelines issued by the Ministry of Earth Sciences/Government of India from time to time, as well as those prescribed under different Manuals such as the General Financial Rules, the Manual of Office Procedures, the NCPOR Rules and Regulations, etc.

- v. Statement of the categories of the documents held by it or under its control**
- vi. The particulars of any arrangement that exists for consultation with, or representation by the members of the public, in relation to the formulation of policy or implementation thereof.**

There is no provision to seek direct consultation/participation of public or its representatives for formulation of policies of NCPOR or for its implementation. The policies are framed after due deliberations in the Research Advisory Council, Finance Committee and with the approval of the Governing Council of NCPOR / the Government of India.

vii. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted by it. Additionally, information as to whether the meetings of these are open to the public or the minutes of such meetings are accessible to the public

The affairs of NCPOR are mainly monitored /controlled/ administered by four major committees i.e. (i) Society (ii) Governing Body (GB), (iii) Research Advisory Committee (RAC), & (iv) Finance Committee (FC). The composition of the four Committees are as detailed below. The Minutes of the GB, RAC & FC meetings are not accessible to the public.

SOCIETY

Hon'ble Minister, President Ministry of Earth Sciences (MoES)	Minister In-charge in the concerned Scientific Ministry, Member Govt. of Goa
Dr. M. Ravichandran, Member (Secretary, Ministry of Earth Sciences (MoES), Govt. of India)	Secretary, Member Department of Space, Govt. of India
Secretary, Member Department of Scientific & Industrial Research, Govt. of India	Principle Secretary, Member in- charge of the Department handling MoES or concerned Scientific Ministry, Govt. of Goa
Joint Secretary, Member (Ministry of Earth Sciences (MoES))	Financial Advisor, Member Ministry of Earth Sciences (MoES)
Dr. Harsh K Gupta, Member (Former Secretary, DOD/Ministry of Earth Sciences (MoES))	Dr. P. S. Goel, Member (Former Secretary, Ministry of Earth Sciences (MoES))
Dr. Shailesh Nayak, Member (Former Secretary, Ministry of Earth Sciences (MoES) & Director, National Institute of Advanced Studies (NIAS),Bengaluru	Dr. K. Radhakrishnan, Member (Former Chairman, Indian Space Research Organisation (ISRO), Bengaluru)
Dr. Satheesh Reddy, Member Secretary, Department of Defense R&D	Dr. K. J. Ramesh, Member (Former Director General, India Meteorological Department (IMD), New Delhi)
Director, Member Secretary (National Centre for Polar and Ocean Research (NCPOR),Goa)	

GOVERNING BODY

Dr. M. Ravichandran, Secretary, Chairperson Ministry of Earth Sciences (MoES)	Joint Secretary, Member Ministry of Earth Sciences (MoES)
Financial Adviser, Member Ministry of Earth Sciences (MoES)	Chairperson RAC, Member National Centre for Polar and Ocean Research (NCPOR), Goa

Scientist G/H, Member Ministry of Earth Sciences (MoES) working as Program Head, National Centre for Polar and Ocean Research (NCPOR), Goa	Director, Member National Centre for Polar and Ocean Research (NCPOR), Goa
Senior most Scientist, Member National Centre for Polar and Ocean Research(NCPOR), Goa	Representative of NITI Aayog, Member looking after the work of Ministry of Earth Sciences (MoES)
Dr. Rasik Ravindra, Member Former Director, National Centre for Polar and Ocean Research (NCPOR), Goa	Prof. Harilal Menon, Member Vice Chancellor, Goa University
Dr. R. Krishnan, Member Scientist G, Indian Institute Of Technology Madras (IITM)	Dr. Prakash Chauhan, Member Director, National Remote Sensing Centre (NRSC), Indian Space Research Organisation, Department of Space, Hyderabad
Head/In- charge of Administration, Member Secretary National Centre for Polar and Ocean Research (NCPOR), Goa	

FINANCE COMMITTEE MEMBERS

Sl.	Members
1.	Financial Adviser, Chairperson Ministry of Earth Sciences (MoES)
2.	Scientist G/H, Member Ministry of Earth Sciences (MoES) working as Program Head, National Centre for Polar and Ocean Research (NCPOR), Goa
3.	Director, Member National Centre for Polar and Ocean Research (NCPOR), Goa
4.	Head/In-charge of Administration, Member National Centre for Polar and Ocean Research (NCPOR), Goa
5.	Director, Member Indian National Centre for Ocean Information Services (INCOIS), Hyderabad
6.	Ms. Madhulika Sukul, Member Former Secretary to Govt. of India & Controller General of Defense Accounts.
7.	Mr. Parveen Kumar Bansal, Member

	CA, (Ex, VP, Income Tax App. Tribunal)
8.	Senior Finance Officer, Member Secretary National Centre for Polar and Ocean Research (NCPOR), Goa

RESEARCH ADVISORY COMMITTEE MEMBERS

Dr. Shailesh Nayak, Chairperson Director, National Institute of Advanced Studies (NIAS), Bengaluru & Former Secretary, Ministry of Earth Sciences(MoES)	Scientist G/H, Member Ministry of Earth Sciences (MoES) working as Program Head, National Centre for Polar and Ocean Research (NCPOR), Goa
Director, Member National Centre for Polar and Ocean Research(NCPOR), Goa	Dr. Rasik Ravindra, Member Former Director, National Centre for Polar and Ocean Research (NCPOR), Goa
Prof. Harilal Menon, Member Vice Chancellor, Goa University	Dr. R Krishnan, Member Director, Indian Institute of Tropical Meteorology (IITM), Pune
Dr. Prakash Chauhan, Member Director, National Remote Sensing Centre (NRSC), Indian Space Research Organisation, Department of Space, Hyderabad	Dr. John Turner, Member British Antarctic Survey, Cambridge, UK
Prof. K.S. Krishna, Member University of Hyderabad, Hyderabad	Prof. D. Sengupta, Member Chairman, Centre for Atmospheric and Oceanic Sciences (CAOS), Bengaluru
Dr. N.C. Pant, Member Delhi University, New Delhi	Prof. A. A. Mohamed Hatha, Member Cochin University of Science and Technology(CUSAT), Kochi
Senior most Scientist, Member Secretary National Centre for Polar and Ocean Research (NCPOR), Goa	

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6. Ms. Sushama Chodankar	Junior Assistant	2525559	sushma@ncpor.res.in
7. Mr. Mohd. Sayeed	Junior Assistant	--	sayeed@ncpor.res.in
8. Mr. Santosh Naik	Junior Assistant cum Driver	2525560	santosh@ncpor.res.in
9. Mr. Jadhav Kishor Kalgo	MTS	2525560	jadhav@ncpor.res.in
10. Mr. Umesh Halarnkar	MTS	2525557	umeshr@ncpor.res.in
11. Mr. Kedar Talaulikar	Officer (Admin, Gen Admin & Services)	2525512	officer-admin@ncpor.res.in
Finance & Accounts			
1. Mr. Lalit Kumar Ahirwar *	Sc. E - Head (F&A)	2525555	lalit@ncpor.res.in
2. Ms. Kaushambi Prashad	Assistant Manager	2525564	kaushambi@ncpor.res.in
3. Mr. Rahul Ghule	Assistant Manager	2525561	rahulghule@ncpor.res.in
4. Ms. Pratibha Pandey	Senior Executive	2525512	pandeypratibha@ncpor.res.in
5. Mr. Kennedy Sequiera	Junior Executive	2525544	kennedy@ncpor.res.in
6. Mr. Vir Uttam Navso	MTS	2525564	uttam@ncpor.res.in

7. Mr. Uttam Naik	Consultant (F&A)	2525508	fac@ncpor.res.in
8. Mr. Purushottam Keni	Officer (Finance & Accounts)	2525534	officer-fin2@ncpor.res.in
9. Ms. Shafula G. Shetty	Executive Assistant	2525561	shafula@ncpor.res.in
Procurement & Stores			
1. Mr. Manoj Oturkar (Head (P&S))	Joint Manager (Admin)	2525571	procurement@ncpor.res.in
2. Mr. A. L. Lakshmana Rao	Assistant Manager	2525576	lakshman@ncpor.res.in
3. Mr. Saroj Kumar Pattanayak	Coordinator Gr III	2525576	saroj@ncpor.res.in
4. Sh Pradeep K. Singh	Senior Executive	2525574	pradeep@ncpor.res.in
5. Ms. Axada Satardekar	Junior Executive	2525574	akshada@ncpor.res.in
6. Mr. Tolu D. Velip	MTS	2525576	tolu@ncpor.res.in
7. Mr. Nikhil G. Gurav	Executive Assistant	2525574	nikhil@ncpor.res.in
Learning Resource Centre			
1. Dr. Parijat Roy (in-Charge)	Sc. E - In charge (LRC)	2525677	parijatroy@ncpor.res.in
2. Ms. Kaveri Kumbar	Executive	2525620	kaveri@ncpor.res.in
3. Ms. Shyamla K.G. Nair	MTS	2525620	
4. Ms. Khushi Tari	MTS	2525620	
Rajbhasha Cell			
1. Dr. Ravi Mishra (Rajbhasha Officer)	Scientist E	2525609	ravimishra@ncpor.res.in
2. Mr. Saurabh Bhatt	Junior Translation Officer	2525512	saurabhbhatt@ncpor.res.in

Facility	Ph. No.
Isotrace Lab	2525518
Marine Stable Isotope Lab	2525646
FE SEM Lab	2525579
Paleo Thermometry lab	2525696
MC ICP Lab	2525608
EPMA Lab	2525587
ICP MS Lab	2525624
Mass Spectrometer Lab	2525625
Ice Core Lab	2525627
Plankton Biology Lab	2525693
Geology Lab	2525633
Polar Biology Lab	2525629
Polar Environmental Lab	2525628
AAS Lab	2525639
Wet Chemistry Lab	2525642
Cryobiology Lab	2525582
GCMS Lab	2525675
XRF Lab	2525586

Bio Geo Chem Lab	2525674
Pytoplankton Lab (Container)	2525616
Geological Sample Processing Lab (Container)	2525583
EEZ Lab	2525543
Guest House	2525672

Note:- For any details please contact Pilot No. 2525600/601 [Security (Main Gate)]
NCPOR Address: National Centre for Polar & Ocean Research
(Ministry of Earth Sciences, Government of India)
Headland Sada, Vasco-da-Gama, Goa-403804

Email - info@ncpor.res.in
Web Site - www.ncpor.res.in

ix. The monthly remuneration received by each of its officers and Employees, including system of compensation as provided in its regulations

The Basic Pay of the Officers/Staff of the National Centre for Polar & Ocean Research is as given below (not in order of seniority). In addition, the officers/staff are drawing admissible allowances as per the orders of the Government of India issued and as implemented at NCPOR from time to time.

Sl. No	Name of the Staff	Designation	Pay Level	Basic pay as on 01.02.2023
1	Dr. Thamban Meloth	Director	15	193300
2	Dr. Anil Kumar N.	Scientist G	14	182700
3	Dr. Dhananjai Kumar Pandey	Scientist G	14	167200
4	Dr. Rahul Mohan	Scientist F	13A	161300
5	Dr. John Kurian P.	Scientist F	13A	161300
6	Dr. Alvarinho J. Luis	Scientist F	13A	161300
7	Sh. V. Sakthivel Samy	Scientist F	13A	161300
8	Dr. Rajani Kant Mishra	Scientist F	13A	156600
9	Dr. Manish Tiwari	Scientist F	13A	156600
10	Dr. Sarat Chandra Tripathy	Scientist F	13A	156600
11	Dr. Parmanand Sharma	Scientist F	13A	152000
12	Dr. K.P. Krishnan	Scientist F	13A	152000
13	Dr. Laluraj C.M.	Scientist F	13A	152000
14	Shri Prince Prakash	Scientist E	13	138500
15	Dr. Anoop Kumar Tiwari	Scientist E	13	147000
16	Shri Lalit Kumar Ahirwar	Scientist E	13	142700
17	Dr. Shailesh Pednekar	Scientist E	13	126800
18	Dr. Shailendra Saini	Scientist E	13	138500
19	Dr. Babula Jena	Scientist E	13	134500
20	Dr. Waliur Rahaman	Scientist E	13	134500
21	Dr. P.V. Bhaskar	Scientist E	13	130600
22	Dr. Sabu P.	Scientist E	13	130600
23	Dr. Yogesh Ray	Scientist E	13	130600
24	Dr. Parijat Roy	Scientist E	13	130600
25	Dr. Avinash Kumar	Scientist E	13	130600
26	Dr. Ravi Mishra	Scientist E	13	130600
27	Dr. Rohit Srivastava	Scientist E	13	123100
28	Dr. Nuncio Murukesh	Scientist E	13	123100
29	Shri. M.M. Subramaniam	Scientist E	13	123100
30	Shri Abhishek Tyagi	Scientist E	13	123100
31	Dr. Runa Antony	Scientist D	12	83600
32	Sh. Ajeet Kumar	Scientist D	12	88700
33	Ms. Divya David	Scientist D	12	86100
34	Sh. Ravikant Sharma	Scientist D	12	86100
35	Dr. Anand Kumar Singh	Scientist D	12	86100
36	Dr. Sunil V	Scientist D	12	81200

37	Sh. Sourav Chatterjee	Scientist D	12	81200
38	Sh. Vikash Kumar	Scientist D	12	78800
39	Ms. Archana Singh	Scientist D	12	78800
40	Sh. N. Lachit Singh	Scientist D	12	78800
41	Dr. Bhanu Pratap	Scientist C	11	71800
42	Dr. Nisha Nair	Scientist C	11	74000
43	Shri Manoj Jayant Oturkar	Joint Manager (Admin)	10	80000
44	Shri. Ganesh Chandvale	Scientific Asst. Gr. B	8	83600
45	Ms. Kaushambi Prashad	Assistant Manager (F&A)	8	78800
46	Sh. Bhikaji L. Redkar	Scientific Asst. Gr. B	7	60400
47	Shri Anemi Lakshmana Rao	Asst. Manager (F&A)	7	55200
48	Ms. Sarita Honavarkar	Asst. Manager (A)	7	55200
49	Sh. Rahul Pandurang Ghule	Asst. Manager (F&A)	7	47600
50	Ms. Pratibha Pandey	Sr. Executive (F&A)	7	52000
51	Ms. Sahina Gazi	Scientific Asst. Gr. A	7	50500
52	Sh. Ashish Paiguinkar	Scientific Asst. Gr. A	7	50500
53	Sh. Saroj Kumar Patnayak	Co-ordinator Gr. III	7	50500
54	Ms. Nazira Begum	Scientific Asst. Gr. A	6	46200
55	Sh. Bala Laxman Mhadgut	Scientific Asst. Gr. A	6	42300
56	Ms. Viola Rodrigues	Scientific Asst. Gr. A	6	42300
57	Shri Ravinder Singh	Sr. Executive (A)	6	41100
58	Shri Saurabh Bhatt	Jr. Translation Officer	6	39900
59	Shri Pradeep Kumar Singh	Sr. Executive (P&S)	6	49000
60	Ms. Kaveri Kumbhar	Executive (Library)	6	44900
61	Ms. Reena S. Naik	Co-ordinator Gr. II	6	53600
62	Sh. Aman Kumar Sharma	Executive (PR)	5	40400
63	Ms. Pallavi R. Naik	Executive (A)	5	40400
64	Ms. Tejaswini Pakhidde	Co-ordinator Gr. I	5	38100
65	Shri.Kennedy C. Sequeira	Jr. Executive (A)	4	39800
66	Sh. Nexson Barreto	Technician Gr. 'B'	5	37000
67	Ms. Axada Satardekar	Jr. Executive (P&S)	4	33300
68	Shri. Santosh Naik	Jr. Assistant (Driver/Helper)	4	41000
69	Ms. Rupali Anil Rane	Jr. Executive (A)	4	31100
70	Ms. Sushama Chodankar	Jr. Assistant (A)	3	30200
71	Sh. Mohd. Sayeed	Jr. Assistant (A)	3	30200
72	Smt. Shyamala K.G. Nair	Multi Tasking Staff	3	37200
73	Smt. Radhika Sawant	Multi Tasking Staff	3	37200
74	Shri. Vir Uttam Navso	Multi Tasking Staff	3	37200
75	Smt. Sita R. Bandekar	Multi Tasking Staff	3	37200
76	Shri. Jadhav Kishore Kalgo.	Multi Tasking Staff	3	37200
77	Shri. Tolu D. Velip	Multi Tasking Staff	3	37200
78	Shri Umesh Halarnkar	Multi Tasking Staff	3	37200
79	Ms. Khushi Tari	Multi Tasking Staff	1	19100

- x. **The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made**

(Annual report for F.Y. 2021-22 available on website www.ncpor.res.in)

Income F.Y. 2021-22

Amount in Rs.(₹)

Income	31-03-2022	31-03-2021
Grants	1,94,14,48,253	1,63,43,92,155
Income from Services	4,78,000	4,68,500
Interest Earned	26,51,724	46,14,857
Other Income	1,08,00,162	73,55,194

xi. The manner of execution of subsidy programmes, including the amounts allocated and the details and beneficiaries of such programmes

Since the Centre is fully functioning under the Grant-in-aids of Govt. of India, no subsidy is given to any person/organization.

xii. particulars of recipients of concessions, permits or authorizations granted by it

The activities of the National Centre for Polar & Ocean Research do not involve sanction for the grant of Concession/Permits/Authorization of any kind.

xiii. details of the information available to, or held by it, reduced in an electronic form

NCPOR has its own website www.ncpor.res.in wherein information in detail is available about the NCPOR and its various activities

xiv. the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.

NCPOR library is maintained for the use of NCPOR scientists and employees. The students from Colleges, Universities and /or Academic Institutions can consult library after taking due approval. The desired information can be obtained from the Information Officers of NCPOR under the Right to Information Act-2005 from 0900 hrs to 1730 hrs on all working days. However the information is also available on :-

- (1) NCPOR web site (2) Through Newspapers – as & when published
(3) Notice Board (4) Printed Report ([Annual Report](#))
(5) NCPOR [Facebook](#) & [Twitter](#) account

xv. the names, designations and other particulars of the Public information Officer

Director, NCPOR has been designated as First Appellate Authority and Administrative Officer has been designated as Central Public Information Officer.

GENERAL INFORMATION

<u>OFFICIALS</u>	<u>DESIGNATION</u>	<u>TEL. NO.</u>
Dr. Thamban Meloth	First Appellate Authority	0832-2525501,
Sh. M. M. Subramaniam, Scientist E	Central Public Information Officer	0832-2525555
Working Hours	09:00 a.m. to 05:30 p.m. each working day	

Under Clauses (b) & (C) of sub-section (2) of section 27 of the Right to Information Act, 2005 the fee structure are as under which are payable at Vasco-da-Gama, drawn in favour of NCPOR by way of **Bank Demand Draft** only.

- a) a request for obtaining information under sub-section (1) of section 6 the Application fee will be Rs. 10/-
- b) for providing the information under sub-Section (1) of section 7 the fee shall be charged : Rs. 2/- per page
- 1 – for each page (in A-4 or A-3 size paper)
 - 2 – actual charge or cost price of a copy in large size paper
 - 3 – Inspection of record
- No fee for one hour. Thereafter
Rs. 5/- for each 15 minutes
- a) for providing the information under subsection (5) of section 7 the Fee shall be charged :
- 1 – Diskette or Floppy Rs. 50/-
 - 2 – For information in printed form Rs. 2/- per page

Note : No fee shall be charged under RTI Act from persons who live below the poverty line.

NCPOR Address : National Centre for Polar & Ocean Research
(M/o Earth Sciences Government of India)
Headland Sada, Vasco-da-Gama,
Goa – 403 804

Email – info@ncpor.res.in
Web Site – www.ncpor.res.in

ई एस एस ओ - राष्ट्रीय अंटार्कटिक एवं समुद्री अनुसंधान केन्द्र
ESSO - NATIONAL CENTRE FOR ANTARCTIC AND OCEAN RESEARCH

हेड्लैण्ड सडा, वास्को-द-गामा, गोवा- 403804
Headland Sada, Vasco-da-Gama – Goa – 403 804

No: HRA-13016/1/2022-ADMIN-NCPOR

Date: 16.03.2023

OFFICE MEMORANDUM

Sub:- Nomination of First Appellate Authority & Central Public Information Officer
under Right to Information Act, 2005 – Reg.

In terms of Section 5 and Section 19 of the Right to Information Act, 2005 and in supercession of earlier orders issued on the subject, the following officers are hereby designated as Central Public Information Officer (CPIO) and First Appellate Authority (FAA) for providing information/ considering appeal in respect of applications preferred by person seeking information/ appeals under RTI Act, 2005 in respect of NPCOR.

First Appellate Authority:

Dr. Thamban Meloth
Director
National Centre for Polar & Ocean Research
Headland Sada, Vasco-da-Gama
Goa – 403804.

Tel: 0832-2525501
Email: director@ncpor.res.in

Central Public Information Officer:

Shri M. M. Subramaniam
Scientist E-Head (Administration)
National Centre for Polar & Ocean Research
Headland Sada, Vasco-da-Gama
Goa – 403804.

Tel: 0832-2525555
Email: mmsubbu@ncpor.res.in

This issues with the approval of Competent Authority.

Sd/-

(एम.एम. सुब्रमणियम/ M. M. Subramaniam)
वैज्ञानिक 'ई'-हेड (प्रशासन)/Scientist 'E'-Head (Admin)
केंद्रीय लोक सूचना अधिकारी / CPIO

To,

All concerned

Copy for information to:

Dr. Arun K Gupta, Scientist E, CPIO, MoES, New Delhi

Sub: Declaration of PIOs/Appellate Authorities for MoES and its Attached Office/ Autonomous Body

The following officials has been declared as the CPIOs (Central Public Information Officer) and Appellate Authorities for MoES and its Attached Offices/ Autonomous Bodies.

Sr. No	Name of the Department	CPIO (Central Public Information Officer)	First Appellate Authority
1	MoES (Hqr)	Dr Arun Kumar Gupta, Scientist 'E'	Smt. Archana Srivastava, FAA, MoES, New Delhi
2	NCPOR, Goa	Shri M. M. Subramaniam, Scienitst E – Head (Administration)	Dr. Thamban Meloth, Director, NCPOR