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PROCUREMENT SECTION

FOREIGN ENQUIRY

M/s.

Ref. No.:

KOYNA-014

Date:

12.02.2015

Due Date:

03.03.2015

Dear Sir,

You are requested to send your offer for the following items as per the terms and conditions mentioned below and in Annexure I.

SL. NO.	Description	Quantity
1.	Transient Line Source Thermal Conductivity Meter, complete with the following: i. All probes for measurement of solid rock, rock fragment powder and viscous liquid. ii. Facility for measurement of two-phase systems (rock fragments, water). iii. Large sample size (> 300 grams rock fragments) iv. Thermal conductivity range: 0.1 to 10 W/m/K. v. Accuracy: $\pm 2\%$ for solid rock and $\pm 5\%$ for fragments. vi. Measuring, evaluation and graphics software. vii. Reference standard and contact fluid. viii. Cables, accessories and spares. ix. Set-up and Installation at Karad, Maharashtra Model: TK04	01
	Pressure Limiter device	01
	Cylindrical sample containers	10
	Guiding tubes	01
	Standard VLQ (spare)	01
	Standard HLQ (spare)	01

Your offer should contain the following information:

1. Submit your quotation on F.O.B/C.I.F basis.
2. Delivery Period: **To be delivered at Karad, Maharashtra Office**
3. Validity of quotation:
4. Quantity/Trade discounts, if any. :
5. Guarantee/Warranty of the product:
6. Taxes applicable (VAT if any):
7. Enclose brochure/leaflet – Specification:
8. **No advance payment** will be made. Payment by irrevocable letter of credit after supply and acceptance of the equipment by NCAOR. The payment will be authorized after submission of a Bank Guarantee for 10% value of the order towards warranty guarantee. The **performance Bank Guarantee** should be furnished within 15 days from the date of placement of order from a reputed bank (scheduled bank in India or foreign bank operating in India) valid till 60 days after the warranty period.
9. Overwriting and corrections should be attested properly. The quotation should be complete in all respects and should be duly signed. **Incomplete and unsigned quotation will not be considered at all. Quotation should be submitted as per NCAOR terms and conditions.**

10. All relevant technical literature pertain to items quoted **with full specifications** (Drawing, if any), information about the products quoted, including brochures if any should accompany the quotation.
11. A list of **reputed clients** to whom the firm has supplied similar items to be furnished along-with the quotation.
12. Quotation should be **valid for a period of 90 days** and the period of delivery required should also be clearly indicated. If the supplier fails to deliver the goods within the time to be agreed upon, for delayed deliveries and for delays in installation (wherever applicable) NCAOR reserves the right to **levy liquidated damages** at the rate of 0.5% per week or part thereof upto maximum of 5%.
13. Warranty shall commence from the date of installation and acceptance of the complete equipment supplied under the Purchase Order / Contract. The **warranty period** and the kind of **post-warranty support** should be indicated.
14. Please **specify the Make/Brand** and Name of the Manufacturer with address, country of origin and currency in which rates are quoted.
15. Both **FOB and CIF prices upto Indian port of entry** namely Mumbai should be indicated. However quotation should contain item-wise prices including total ex-works price and cost of packing forwarding, approx. cost of air-freight charges for delivery up to Karad, India.
16. A technical Committee constituted by the Director will assess the product supplied/installed for their quality and their conformity to the specifications provided by the firm in their quotations. Any item(s) identified by the Committee to be not as per the specifications or are found to be of inferior quality will be rejected, and the bills towards the supply will not be processed for payment till proper replacements are provided.
17. Suppliers should clearly define the mechanisms of **post-warranty** maintenance or support. Supplier should undertake to support the product for a minimum period of 5 years (post-warranty). Post Warranty, AMC charges for a period of 3 years (annual bases) should also be quoted separately in the quotation.
18. Two sets of operational, service/troubleshooting manuals and diagrams to be supplied.

Please enclose documentary proof such as latest purchase order copies etc., to substantiate the reasonability of price. Also confirm that the “the rates quoted by you are reasonable and lowest charged to any of your customer”.

Director, NCAOR reserves the right to reject any quotation received without assigning any reasons.

NOTE: Please enclose a copy of valid certificate to substantiate as Authorized Dealer, Agent, Stockist or Trader, to consider your quotation

Yours faithfully

**Executive (Procurement)
For and on behalf of Director, NCAOR**

TENDER ACCEPTANCE UNDERTAKING

To
The Director,
NCAOR, Headland Sada,
Vasco – Goa.

Having examined the tender document for **SUPPLY OF TRANSIENT LINE SOURCE THERMAL CONDUCTIVITY METER**, we the undersigned hereby offer to supply the equipment in conformity with all specifications and conditions set out in the tender document.

We enclosed all the relevant documents as per the tender.

We understand that you are not bound to accept the lowest or any tender received.

Date :

(Signature of Bidder)

Name :
Designation :

Seal

TECHNICAL COMPLIANCE STATEMENT FOR TRANSIENT LINE SOURCE THERMAL CONDUCTIVITY METER

Sr. No.	Description	COMPLIED/ NOT COMPLIED	EXTRA FEATURES
	TECHNICAL COMPLIANCE FOR “TRANSIENT LINE SOURCE THERMAL CONDUCTIVITY METER.		
1	Transient Line Source Thermal Conductivity Meter, complete with the following:		
	i. All probes for measurement of solid rock, rock fragment powder and viscous liquid.		
	ii. Facility for measurement of two-phase systems (rock fragments, water).		
	iii. Large sample size (> 300 grams rock fragments)		
	iv. Thermal conductivity range: 0.1 to 10 W/m/K.		
	v. Accuracy: $\pm 2\%$ for solid rock and $\pm 5\%$ for fragments.		
	vi. Measuring, evaluation and graphics software.		
	vii. Reference standard and contact fluid.		
	viii. Cables, accessories and spares.		
	ix. Set-up and Installation at Karad, Maharashtra		
	Model: TK04		
2	Pressure Limiter device		
3	Cylindrical sample containers		
4	Guiding tubes		
5	Standard VLQ (spare)		
6	Standard HLQ (spare)		

Signature with seal

**COMMERCIAL COMPLIANCE STATEMENT FOR TRANSIENT LINE SOURCE THERMAL
CONDUCTIVITY METER**

Sr. No.	COMMERCIAL COMPLIANCE FOR “TRANSIENT LINE SOURCE THERMAL CONDUCTIVITY METER”	COMPLIED/ NOT COMPLIED	EXTRA FEATURES
1	A list of reputed clients to whom the firm has supplied similar items to be furnished along-with the quotation.		
2	In the Bid, the Bidder should furnish the Name and address of the Purchasers placed orders on similar equipment with order No, date, Description and quantity, Date of Supply alongwith Contact person Telephone No, Fax No, and e mail address of Purchaser.		
3	The Bidder should enclose copies of Purchase Orders.		
4	Quotation should be valid for a period of 90 days from the date of tender opening and the period of delivery required should also be clearly indicated.		
5	The warranty period and the kind of post-warranty support should be indicated. Warranty shall commence from the date of installation and acceptance of the complete equipment supplied under the Purchase Order / Contract.		
6	Please specify country of origin and currency in which rates are quoted.		
7	The order acknowledgement should be from the principals and if the Indian Agent is empowered to quote and to furnish order acknowledgement, a copy of agreement entered by you with the Indian Agent to be furnished.		
8	Compliance Statement: Equipments point-by-point comparison/compliance statement with technical specification , should be enclosed along with your tender as well as any other extra features of the equipment be shown separately therein and also compliance statement for all commercial terms .		
9	NCAOR is not entitled to issue form “ C/D ”. No Sales Tax or any other Tax shall be payable by us unless payment of the same is specifically mentioned by the suppliers in their bids and same is legally leviable.		
10	To avail duty concessions i.e. Excise Duty as per Govt. notification 10/97 & Custom Duty as per Govt. notification 51/96, NCAOR will provide exemption certificates. Hence, the rates should be split into basic cost and Excise Duty if any.		
11	Bid should contain all details and specifications of the equipment offered, delivery schedule, warranty, payment term, installation, training, post-warranty, user-list, service support and details of the price(s) of the item(s) quoted in the bid.		
12	F.O.R Karad price should be indicated. However tender should contain item-wise prices including total ex-works price, Excise Duty, VAT/Taxes, Charges for Inland Transportation, Insurance and other local services required for the delivering the goods on F.O.R Karad.		
13	In case of imported stores both FOB and CIF prices upto Indian port of entry namely Mumbai and for indigenous stores on F.O.R. destination basis should be indicated. However tender should contain item-wise prices including total ex-works price, overall weight & dimensions of the equipment and cost of packing forwarding, approx. cost of air-freight charges for delivery up to Karad.		
14	The firm to the full satisfaction should carry out the installation and commissioning at the Karad premises and the time-frame for the whole process should be specified in the technical bid.		

15	A technical Committee constituted by the Director will assess the product supplied/installed for their quality and their conformity to the specifications provided by the firm in their quotations. Any item(s) identified by the Committee to be not as per the specifications or are found to be of inferior quality will be rejected, and the bills towards the supply will not be processed for payment till proper replacements are provided.		
16	No advance payment will be made. Payment for indigenous stores shall be made within 30 days from the date of receipt, acceptance and satisfactory installation of equipment and incase of imported stores by irrevocable letter of credit and on submission of Performance Bank Guarantee for 10%value of Order value towards warranty guarantee.		
17	Suppliers should clearly define the mechanisms of post-warranty maintenance or support. Supplier should undertake to support the product for a minimum period of 5 years (post-warranty). Post Warranty, AMC charges for a period of 3 years (annual bases) should also be quoted separately in the financial bid.		
18	If the quoted item needs to be imported then the undertaking needs to be produced from the original supplier stating that Post Warranty support for a minimum period of 7 years will be provided from the original supplier to NCAOR on LC Terms of payment. If payment needs to be made and spares will be supplied on the lowest rate quoted than to any other customer with providing the sales price list to the NCAOR periodically as and when increase/decrease in prices.		
19	Tender acceptance undertaking as per our enquiry submitted		
20	Two sets of operational, service/troubleshooting manuals and diagrams to be supplied with “TRANSIENT LINE SOURCE THERMAL CONDUCTIVITY METER”		
21	The submission of tender shall be deemed to be an admission on the part of the tenderer, had fully acquainted with the specifications, drawings etc. and no claim other than what stated in the tender shall be paid in the event of award of Purchase Order.		
22	Expenditure involved towards any extra materials required for labour involved for successful installation of the equipment, if not quoted for, would have to be borne by the tenderer.		
23	Acceptance of this tender form and submission of the quote within the stipulated time would be treated as: <ul style="list-style-type: none"> • The tenderer has understood all requirements as described in our Tender document. • Acceptance to provide/establish all the facilities mentioned in our tender without any price escalation, if the tenderer finds it necessary to add any hardware or software or any other materials during implementation. • Agreeing to execute order to the satisfaction of NCAOR or its authorized representatives within the stipulated time. 		
24	Training /Installation charges should be clearly indicated including the scope of training.		
25	Tender should clearly define the infrastructure facilities required for installation of the equipment.		

Signature with seal